

## CHINA

If you have not previously travelled to Australia as a tourist, please use this checklist to ensure that you have the main documents we require to assess your application.

### How to use this checklist

1. Before you sign your visa application form, use this checklist to ensure that you have included all necessary documentation to support your claims.
2. When you are satisfied that you have correctly completed your visa application form and all of the necessary documentation is included, you should sign and date your visa application form.
3. Include this completed checklist, when you lodge your visa application form and all necessary documentation.

### Other important information

Please be aware that the decision on your visa application may be decided on the information and documentation that you include at the time of lodgement. Additional documentation may be requested during the processing of your visa application.

Please ensure that you:

- Provide an email address that can be used to contact you;
- Don't send any original documents, except for your passport;
- Retain a copy of the details page of your passport (you will need this if you are requested to undertake a health examination); and
- Attach English translations of any documents in Chinese (except financial documents). If you provide notarised documents, official translations will be required.

FORM AND VISA APPLICATION CHARGE (FEE)	Tick the documents you are including	Official use only
Form 1419 <i>Application for a Visitor visa – Tourist stream</i> <a href="http://www.immi.gov.au/allforms/pdf/1419.pdf">http://www.immi.gov.au/allforms/pdf/1419.pdf</a> completed in English	<input type="checkbox"/>	<input type="checkbox"/>
Form 54 – <i>Family Composition</i> <a href="http://www.immi.gov.au/allforms/pdf/54.pdf">http://www.immi.gov.au/allforms/pdf/54.pdf</a> completed in English and Chinese	<input type="checkbox"/>	<input type="checkbox"/>
Visa application charge See: Visa charges <a href="http://www.china.embassy.gov.au/bjng/DIACtemp.html">http://www.china.embassy.gov.au/bjng/DIACtemp.html</a>	<input type="checkbox"/>	<input type="checkbox"/>

PERSONAL DOCUMENTS		
Your current passport and any recent passports (Originals)	<input type="checkbox"/>	<input type="checkbox"/>
Two copies of the personal details page in your passport	<input type="checkbox"/>	<input type="checkbox"/>
1 passport sized photo attached to the front of your application form	<input type="checkbox"/>	<input type="checkbox"/>
A full copy of your household registration book (Hukou)	<input type="checkbox"/>	<input type="checkbox"/>

<b>FINANCIAL DOCUMENTS</b>		
Evidence of your financial status and capacity to support yourself during your intended stay in Australia, such as: <ul style="list-style-type: none"> <li>Copies of your bank deposit books showing your history of savings or salary;</li> <li>Copies of bank statements or payslips over a period of time;</li> <li>Credit card statements and limits;</li> <li>Other evidence of funds or assets.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
If a friend or relative in Australia is paying for your visit, a letter of invitation from them and evidence that they have the means to help support your stay in addition to your own personal funds.	<input type="checkbox"/>	<input type="checkbox"/>

<b>EMPLOYMENT AND STUDY DOCUMENTS</b>		
If you are employed, a letter from your employer showing <ul style="list-style-type: none"> <li>your position and salary</li> <li>the length of your employment</li> <li>approval for any leave</li> <li>the name and contact details of the person providing the letter</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
If you are a business owner, a copy of your business licence	<input type="checkbox"/>	<input type="checkbox"/>
If you are retired, a copy of your Retirement Certificate	<input type="checkbox"/>	<input type="checkbox"/>
If you are a student, evidence of your enrolment	<input type="checkbox"/>	<input type="checkbox"/>

<b>OTHER DOCUMENTS</b>		
Your postal address recorded in Chinese and telephone numbers	<input type="checkbox"/>	<input type="checkbox"/>
If you are visiting family or friends in Australia: <ul style="list-style-type: none"> <li>your inviter's name and contact details</li> <li>a copy of their passport or Australian visa</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
Any additional documents required for certain applicants ( <b>See below</b> )	<input type="checkbox"/>	<input type="checkbox"/>

#### **ADDITIONAL REQUIREMENTS FOR CERTAIN APPLICANTS**

- if you currently hold, or you have applied for, any other Australian visa, please provide us with details
- if you currently hold, or you have held, any other passport, please provide us with details including the passport number
- if you are travelling as the spouse or dependent child of a person who has applied for, or who holds, a Visitor Visa - Business Visitor Stream, please provide details of that person and evidence of your relationship to that person

**Note:** It is important that you declare if you already hold a visa to Australia. Any visa you hold may cease if a further visa is granted to you.

Please note that we will notify you of any medical requirements after you lodge your application, after which you should make your own arrangements to attend an approved immigration panel hospital.

CHILDREN UNDER 18 YEARS		
Documentary evidence of the child's relationship to their parents: <ul style="list-style-type: none"> <li>• copy of the child's birth certificate, showing names of the child and both parents</li> <li>• copy of parents' marriage certificate (if applicable)</li> </ul> If the information on the certificates is incomplete or inconsistent, other official documents will be requested.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Evidence of the child's enrolment in school (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
For children travelling without one or both parents or legal guardians, provide: <ul style="list-style-type: none"> <li>• copy of each non-travelling parent's ID card</li> <li>• signed written authorisation (or form 1229, refer below) by non-travelling parent(s) advising:               <ul style="list-style-type: none"> <li>• their agreement to permit their child to travel</li> <li>• the approximate date and duration of travel</li> <li>• whether a single visit or multiple trips are permitted</li> <li>• their contact information</li> </ul> </li> </ul> <b>See:</b> Form 1229 <i>Consent form to grant an Australian visa to a child under the age of 18 years</i> <a href="http://www.immi.gov.au/allforms/pdf/1229.pdf">http://www.immi.gov.au/allforms/pdf/1229.pdf</a>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
If a child is staying in Australia with someone other than a parent, legal guardian or relative, a declaration of support signed by the person responsible for that child in Australia. <b>See:</b> Form 1257 <i>Undertaking declaration</i> <a href="http://www.immi.gov.au/allforms/pdf/1257.pdf">http://www.immi.gov.au/allforms/pdf/1257.pdf</a>	<input type="checkbox"/>	<input type="checkbox"/>

APPLICANTS TRAVELLING ON GROUP TOURS (NOT ADS GROUPS)		
Organisers of group tours should lodge all the applications of the group together, and provide: <ul style="list-style-type: none"> <li>• a covering letter from the organizer, the full itinerary of the tour, and a list of all participants.</li> </ul> NOTE: Non-ADS tour groups are not able to include a tour guide/escort/leader	<input type="checkbox"/>	<input type="checkbox"/>

**I acknowledge that:**

I have provided all supporting documentation as requested on this checklist.

or

I have not provided information requested on this checklist that is relevant to my visa application and I am aware that a decision may be made based on the information I have provided.

**I also acknowledge that I am responsible for any related mail and courier charges, including cost for providing any additional information that may be requested by the department.**

Note: This must be signed by parent(s) or guardian if applicant is under 18.

**Applicant name:**

**Signature:**

**Date:**

...../...../.....

<b><u>Lodger's details (if different to applicant):</u></b> Full name: ..... Date of Birth: ..... Mobile number: ..... PRC ID card number or Passport number: ..... Signature .....	<b><u>Official use:</u></b> PRC ID/passport sighted by AVAC staff <input type="checkbox"/>
<b><u>Official Use Only</u></b> Processing officer name:	

Cannot apply before 23 March 2013