



Work and Holiday Visa (Subclass 462)

Application Checklist - CHINA

The Work and Holiday visa provides a unique, once in a lifetime opportunity for Chinese participants.

There is an annual limit of 5000 places per year for first time applicants.

All applicants for a first Work and Holiday visa must make an appointment through an online booking system and then personally attend an Australian Visa Application Centre (AVAC) in China to submit their application and supporting documents.

You must have an appointment to submit your application.

Your passport is required as proof of identity when you submit your application.

Please use this checklist to ensure that you have the main documents we require to assess your application. While we may ask you to provide additional documents during the processing of your application, a decision on your visa application may be made solely on the information and documentation that you provide at the time of lodgement.

Important:

- Please provide an email address on the application form as this is the easiest way to communicate with you.
- Please do not include any original documents with your application.

Forms and Fees	✓
Form 1208: Application for a Work and Holiday visa http://www.homeaffairs.gov.au/Forms/Documents/1208.pdf	<input type="checkbox"/>
Form 54: Family Composition http://www.homeaffairs.gov.au/Forms/Documents/54.pdf - completed in both English and Chinese	<input type="checkbox"/>
Form 956: Appointment of a migration agent or other authorised recipient https://www.homeaffairs.gov.au/Forms/Documents/956.pdf#search=form%20956 *This is only required if you wish to appoint a migration agent or another person to receive information about your application.	<input type="checkbox"/>
Visa Application Charge: You must pay the correct Visa Application Charge. Please refer to: www.china.embassy.gov.au/bjng/DIACtemp.html	<input type="checkbox"/>



Personal Documents	√
A copy of your appointment confirmation letter	<input type="checkbox"/>
Two copies of the bio-data page of your current passport (including one colour copy)	<input type="checkbox"/>
If this is your first visit to Australia, please also provide: <ul style="list-style-type: none"> • colour copies of the back page of your passport (if signature page), and • all pages containing a visa, stamp or signature. 	<input type="checkbox"/> <input type="checkbox"/>
A colour copy of the household registration booklet (hukou)	<input type="checkbox"/>
A colour copy of the National Identity Card	<input type="checkbox"/>
Two recent passport sized photos (45mm x 35mm) attached to the front of the application form. Note: These photographs should be of the head and shoulders, <u>only</u> , against a plain background. Please also print the name of the applicant on the back of each photograph.	<input type="checkbox"/>
If you have changed your name, certified copies of documents verifying the name change. For example: certified copy of evidence of the name change	<input type="checkbox"/>
If you have served in the armed forces of any country: certified copies of military service record or discharge papers.	<input type="checkbox"/>
Provide a copy of your curriculum vitae (CV) in both English and Chinese	<input type="checkbox"/>
Financial Documents	√
Provide evidence that you have or have access to sufficient funds for personal support during your 12 month stay in Australia of at least AUD 5,000.	
This could include: <ul style="list-style-type: none"> • Copies of your bank deposit books showing your savings history and/or salary • Copies of your bank statements or pay slips over a period of time • Other evidence of funds or assets 	<input type="checkbox"/>
Provide evidence that you hold an onward travel ticket out of Australia, or have access to sufficient funds to cover travel costs to and from Australia. Note: This must be in addition to your funds for personal support while in Australia.	<input type="checkbox"/>
Education documents	√
Provide evidence of all of your tertiary qualifications or evidence of having successfully completed at least two years of tertiary study .	
You must provide the following evidence in both English and Chinese : <ul style="list-style-type: none"> • A certified copy of your graduation certificate from a tertiary institution; and • A certified copy of your academic transcripts from a tertiary institution 	<input type="checkbox"/> <input type="checkbox"/>



English Proficiency	√
<p>Evidence of English proficiency must be provided when you submit your application at your appointment. You must provide one of the following as evidence that you have a level of English which is assessed as at least functional. This can include a Certificate from a specified English language test showing that you meet the English language skill requirement with one of the following acceptable English test scores or a satisfactory level of academic instruction in an English medium.</p> <ul style="list-style-type: none">● An International English Language Testing System (IELTS) average band score of at least 4.5 for the four test components (speaking, reading, listening and writing) completed within 12 months of visa application lodgement<ul style="list-style-type: none">○ Note: Either the General Training or Academic Modules are acceptable.● A Test of English as a Foreign Language internet-Based Test (TOEFL iBT) total band score of at least 32 for the four test components of speaking, reading, writing and listening completed within 12 months of visa application lodgement● A Pearson Test of English Academic (PTE Academic) overall band score of at least 30 for the four test components of speaking, reading, writing and listening completed within 12 months of visa application lodgement● A Cambridge English: Advanced (CAE) test overall band score of at least 147 for the four test components of speaking, reading, writing and listening and the test must have been taken on or after 1 January 2015● Completed all years of primary education and at least three years of secondary school at an institution where all the instruction was in English● Completed at least five years of secondary education (high school) at an educational institution in which all instruction was in English● Completed at least two years of full-time study or equivalent towards a degree, higher degree, diploma or a trade certificate at an institution in or outside Australia where all the instruction was in English● Completed at least one year of full-time study or equivalent towards a degree, higher degree, diploma or associate diploma at an Australian institution where all the instruction was in English	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Health requirements	√
<p>You are required to meet the health requirements in order to be granted a visa.</p> <p>To complete your health examination before lodging your application, please refer to My Health Declarations at https://www.homeaffairs.gov.au/Trav/Visa/Heal/meeting-the-health-requirement/health-examinations/my-health-declarations.</p> <p>Note: This may reduce the time taken to process your visa application.</p> <p>For more information on the Health Requirement, see: http://www.homeaffairs.gov.au/Trav/Visa/Heal</p> <p>For details of the panel physicians in China see: http://www.homeaffairs.gov.au/about/contact/offices-locations/china</p>	<input type="checkbox"/>



Character requirements	√
You may be required to provide a Form 80 – Personal particulars for assessment including character assessment and/or a penal clearance for any country you have lived in for 12 months, or longer, in the last ten years, since reaching 16 years of age. The office processing your application will advise you if they require these documents.	<input type="checkbox"/>
Applicant's Details	√
Official use only : PRC passport of the applicant sighted by AVAC staff	<input type="checkbox"/>