



Orphan Relative visa (Subclass 117)

Application Checklist - CHINA

How to use this checklist

1. Before you sign your visa application form, use this checklist to ensure that you have included all necessary documentation to support your claims.
2. When you are satisfied that you have correctly completed your visa application form and all of the necessary documentation is included, you should sign and date your visa application form.
3. Include this completed checklist, when you lodge your visa application form and all necessary documentation.

Other important information

Please be aware that the decision on your visa application may be decided on the information and documentation that you include at the time of lodgement. Additional documentation may be requested during the processing of your visa application.

Please ensure that you:

- Please provide an email address on the application form as this is the easiest way to communicate with you.
- Provide a photocopy of all official original documents lodged with your application so we can return the original documents to you at finalisation. Please note that certified/notarised copies will NOT be returned.
- Attach English translations of any official documents that are in any language other than English. If you provide notarised documents, official translations will be required.

Forms and Fees	✓
Form 47CH: <i>Application for migration to Australia by a child</i> – signed by the applicant or a parent, relative or guardian if the applicant is under 16 years of age http://www.border.gov.au/Forms/Documents/47ch.pdf to be completed in English	<input type="checkbox"/>
Form 40CH: <i>Sponsorship for a child to migrate to Australia</i> – signed by the sponsor http://www.border.gov.au/Forms/Documents/40CH.pdf to be completed in English	<input type="checkbox"/>
Evidence of payment of the Visa Application Charge: www.china.embassy.gov.au/bjng/DIACtemp.html	<input type="checkbox"/>

Personal Documents - Sponsor	✓
Evidence that the sponsor is an Australian citizen, permanent resident, or eligible New Zealand citizen	<input type="checkbox"/>
A recent passport-sized photograph of the sponsor with their name written on the back of the photo	<input type="checkbox"/>
Evidence of the sponsor's income – e.g. The sponsor's last two (2) years Income Tax Assessment Certificates/ Tax Returns	<input type="checkbox"/>

<p>The sponsor must provide the following:</p> <ul style="list-style-type: none"> an Australian National Police Check for the sponsor, if the sponsor has spent a total of 12 months or more in Australia since turning 16 years of age penal (Police) clearances from each country in which the sponsor has spent a total of 12 months or more in the last 10 years since turning 16 years of age <p>Refer to: http://www.border.gov.au/Trav/Visa/Char</p>	<input type="checkbox"/> <input type="checkbox"/>
<p>If the sponsor has a spouse or de facto partner, that partner must provide the following:</p> <ul style="list-style-type: none"> an Australian National Police Check, if the partner has spent a total of 12 months or more in Australia since turning 16 years of age penal (Police) clearances from each country in which the partner has spent a total of 12 months or more in the last 10 years since turning 16 years of age <p>Refer to: http://www.border.gov.au/Trav/Visa/Char</p>	<input type="checkbox"/> <input type="checkbox"/>
Eligible New Zealand Citizen Sponsors	√
<p>Form 80: Personal Particulars for Character assessment completed by the sponsor: http://www.border.gov.au/Forms/Documents/80.pdf</p>	<input type="checkbox"/>
<p>Penal (Police) clearances from all countries where the sponsor has resided for more than 12 months in the last 10 years since turning 16 years of age, if the sponsor is an eligible New Zealand Citizen: http://www.border.gov.au/Trav/Visa/Char</p>	<input type="checkbox"/>
Personal Documents - Applicant	√
Two copies of the personal details page of the applicant's passport	<input type="checkbox"/>
Two (2) recent passport-sized photographs of the applicant with the applicant's name written on the back of each photo	<input type="checkbox"/>
A notarised copy of the child's original birth certificate with translation	<input type="checkbox"/>
A notarised copy of the child's household registration booklet (hukou) with translation	<input type="checkbox"/>
Documents to show the child's relationship to the sponsor (e.g. birth certificate of the child's parents and birth certificate of the sponsor).	
If one or both parents are dead, a notarised death certificate or other official documentation to verify this.	
If one or both parents' whereabouts are unknown, evidence of how long they have been missing and what efforts have been made to contact or find them.	
If one or both parents are permanently incapacitated, evidence showing why they are unable to care for the child. (For example, if a parent has a physical or mental illness which stops them from being able to care for the child, provide a medical report to verify this).	
<p>One of the following:</p> <ul style="list-style-type: none"> evidence that the sponsor has the sole legal right to determine where the child shall live (e.g. Court order); or a statutory declaration or notarised statement from each person with a legal responsibility to the child stating that they have no objection to the child's migration <p><i>Note: Statutory declarations or notarised statements must be accompanied by a copy of the signatory's ID card and contact phone number.</i></p>	

Character	✓
Penal (Police) clearances from all countries where the visa applicant has resided for more than 12 months in the last 10 years since turning 16 years of age: http://www.border.gov.au/Trav/Visa/Char	<input type="checkbox"/>
If the child has served in the armed forces of any country, certified copies of military service records or discharge papers.	<input type="checkbox"/>
Other Documents	✓
Your postal address recorded in Chinese and telephone numbers	<input type="checkbox"/>

ADDITIONAL REQUIREMENTS FOR CERTAIN APPLICANTS

- if you currently hold, or you have applied for, any other Australian visa, please provide us with details
- if you currently hold, or you have held, any other passport, please provide us with details including the passport number

Note: It is important that you declare if you already hold a visa to Australia. Any visa you hold may cease if a further visa is granted to you.

Please note that we will notify you of any medical requirements after you lodge your application, after which you should make your own arrangements to attend an approved immigration panel hospital.

Official Use Only

Processing officer name: